

Please note that this form is to be completed by all couples wishing to have their wedding celebrated in the Church of Our Lady of Victories, Sallynoggin & Glenageary Parish, Dublin.
Booking is NOT confirmed until completed / signed and received by the parish office.

This form must first be completed and returned to the parish office before any other bookings are made to ensure the availability of the Church and the priest.

THE WEDDING OF

GROOM'S FULL NAME _____

ADDRESS _____

CONTACT INFO Email _____ Phone _____

AND

BRIDE'S FULL MAIDEN NAME _____

ADDRESS _____

CONTACT INFO Email _____ Phone _____

**IN THE CHURCH OF
OUR LADY OF VICTORIES
SALLYNOGGIN & GLENAGEARY PARISH**

IS PROVISIONALLY BOOKED FOR

Date _____ Time _____

We understand and accept the basis on which this marriage has been provisionally booked.
Please see NOTES "A" and "B" over before signing.

On behalf of the couple

Bride / Groom
SIGNATURE _____ Date: _____

IMPORTANT

Please do not make any changes to the details on this form without contacting the Parish Office and agreement made on the changes.

NOTE “A”

Please note that every booking is taken on the understanding that both parties are free to marry in the Catholic Church and that no Impediment to the marriage exists. The celebration of the marriage depends on this being the case.

Early clarification of this point is essential. While this booking is provisional the date and time will be held for the couple. When the freedom of both parties is established the booking can be confirmed.

We congratulate you on this important occasion in your lives and we hope to give you every assistance in your preparation for the celebration of your marriage.

NOTE “B”

LOCAL CUSTOMS AND REQUIREMENTS

NOTIFICATION

Firstly, contact your local priest to discuss with him your proposed marriage arrangements.

You are required to give at least 6 months notice to the parish in which you live of your intention to marry. Ensure there is adequate time to complete a pre-marriage preparation course and to complete the required documentation. You can obtain more information from ACCORD at 4784400 or at www.accord.ie / www.gettingmarried.ie

FEE

Couples are asked to pay a fee of €400 to the parish. This fee includes...

- Contribution to the running costs of the church (heat, light, maintenance etc)
- Administration
- Offering to the priest celebrating your marriage for his time.

We will work with you to ensure that your wedding is a memorable enjoyable ceremony.

CIVIL REQUIREMENTS

You are required to attend in person at the Registrar’s Office to give notification, establish your identity and freedom to marry and sign declaration of no impediment to marriage. You must be issued with a Marriage Registration Form (MRF) before you can proceed with your marriage. Your priest must be on the Register of Solemnisers maintained by the General Registrar.

CHURCH DOCUMENTS

The following documents are required...

- Marriage Registration Form (MRF) which you must bring to the Church on your wedding day. It is also advisable that you present the MRF to the priest who will be completing your pre-Nuptial papers.
- Baptism and Confirmation details (Baptism / Confirmation certificates) and letters of freedom.
- A Pre-Nuptial enquiry form (PNEF) supplied and completed by both the bride and the Groom.

ARRANGING THE CHURCH

Other ceremonies may be arranged before and after your wedding. We will provide adequate time for you but out of respect for the priest and church helpers, it is essential that you arrive on time for the ceremony.

Please leave the church neat and tidy, collecting all booklets and materials.

Our church is decorated to reflect the church season. We ask that you blend your arrangements with ours as we cannot change the seasonal decorations in the church. No alterations can be made to the church on the day.

Music and readings must be appropriate to the dignity of the sacrament. Discretion from the photographer is vital for your wedding ceremony.